

## **SHMPA General Meeting**

### **August 13, 2008**

A general meeting of the Shepherd Hill Music Parents Association was held on August 13, 2008 at 7:00 PM.

The meeting was called to order at 7:10 PM

#### **President's Welcome:**

President, Don Montville welcomed all to the meeting. He asked all who did not get an e-mail reminder about tonight's meeting to please add their e-mail address to the sign-in sheet.

#### **Secretary's Report:**

The minutes from the June 4, 2008 meeting were presented for review by Jeanne Bigelow. A motion was made to accept the minutes as written and approved.

#### **Treasurer's Report:**

Walter Seagrave introduced himself to the group as our new treasurer this year. Balance Sheet as well as Profit & Loss reports were submitted by Walt for review. These reports were reviewed and accepted. Our total equity is \$ 146.41. He explained that we will need to move some funds from our \$4000 reserve to meet a current expenses. A motion was made to move \$2000 from the reserve into the operating account. This motion was approved.

Walt explained that he has spent a significant amount of time with Diane Wilson, our previous treasurer, going over the procedures. In doing this transition it was discovered that Quick Books would not work. Walt has requested that we purchase (approximately \$150) the 2008 version. A motion was made for \$150 for software for use by the treasurer. This motion was approved. We discussed ways to possibly have this donated by Staples however it is not certain that time will permit this.

#### **Director's Report:**

Cindy Snow reported that the marching band is being allowed to miss two school days in order to travel to Annapolis for national competition in November. They will be leaving on Thursday November 6 to compete on Friday November 7. They are staying at Spring Hill Suites in Annapolis. She told us that the band will be performing in Division II due to its size. In the absence of Connie Galli, Mrs. Snow also informed us that the chorus trip to Orlando was also approved by the school committee.

Band Camp – Went well. Weather was great. The name of the show this year is Glad. Cindy handed out a sheet of marching band financial needs for 2008. The Drill and Percussion Arranging are the same as last year. The band camp staff will include Kristina this year as well. The Band camp staff monies have already been encumbered. A motion was made to pay the band camp staff (\$1500) on Friday at the end of band camp week. She said that it is okay to the instructors after the band festival or craft fair. A motion was made to pay the drill, percussion arranging and season staff (\$6300) after the band festival or the craft fair. This was approved.

The flag material needs to be ordered tomorrow to get it here for the "making of the flags." The cost is estimated to be \$800 (\$400 for flag material and \$400 for uniform material). A motion was made to pay \$800 for material for guard uniforms and flags. This was approved.

Cindy reported that another school has offered us \$250 for old guard uniforms that we no longer use. The MPA had purchased the materials for these uniforms so the money would be handed over to us. Cindy asked for our permission to sell these uniforms. A motion was made to sell the old guard uniforms to the school who has offered us \$250. This was approved.

Dresser Hill has donated the ice cream for marching band camp and also for Fantasy camp and will be ready for pick up in between 4 and 5 o'clock on Friday and for Fantasy on Saturday. The pizza for band camp will be ordered from Big Y.

### **Old Business:**

Jim Boyle has been working on the web page. It is okay to send him information or pictures.

**Yard Sale** – We have no trailer so this has been postponed until spring as we have run out of time to meet advertising deadlines. If anyone has a lead on a trailer for use they are urged to contact Don.

**Ad Book** – Ads are coming in very slowly with people and business trying to cut costs.

### **New Business:**

**Old Home Day** – September 1 on the Charlton town common. Set up at 9:00. We will be selling cheeseburgers, hamburgers and nachos and we will also be selling Gatorade and soda; the drinks in conjunction with Charlton Youth Basketball. A sign-up sheet was passed for volunteers. We will need crock pots and another canopy or two.

**Marching Band Festival** – October 11. Three bands have registered so far, but it is early. Don reported that we will need tents for this if anyone has them we can borrow.

**Craft Fair** – 17 booths are left.

Prices for admission: \$5.00 with \$1 coupons honored.

Booth price increase was discussed but it was decided to keep it the same for next year due to the poor economy and the desire to keep the crafters we currently have. Craft fair date is 11/22/09. We talked about how to change around the way we provide the students that help with the craft fair (Bach bucks) and ways to make it more economical. This will be discussed again in the future.

The Ellis' have agreed to print the 8 x 11 posters again for us even though they don't have a child in the program any longer. O'Malley's on route 20 has agreed to put a sign up for us. Robyn Vincent reported that it may be possible to put advertising at the old Christian's Gulf Station on the corner of 20 and 169.

### **Open Discussion:**

We discussed the procedure for giving thank you gifts to people at the end of the school year on the night that we present the gifts to the seniors.

Don requested that we switch the post office box to Charlton to make it more convenient for him to get to it. Everyone agreed. The mail will be forwarded from our old mailing address for a year. Don will let know all concerned (advertising people, ad book people etc) know when this is complete and what the new address is.

-3-

Meeting adjourned.

Next Meeting: Wednesday, September 3, 2008 at 7 PM

Respectfully submitted,

Jeanne M. Bigelow, Secretary  
SHMPA